



Partnerships Manager, Development Agencies - December 2020

Who we are

Launched at the UN Secretary General's Climate Summit in 2019 and with more than \$50m in unrestricted funds raised to date, the Clean Air Fund is a global philanthropic initiative that works to achieve clean air for all.

The Clean Air Fund makes grants to reduce air pollution – to monitor the state of the air, to develop policies for clean energy and transport, to mobilise the public and to run campaigns. It is well resourced and scaling fast; funded by a growing partnership of leading foundations with interests across health, climate, children and mobility. It brings these and other organisations together to identify and create best practice, to share learnings and connect people, and ensure solutions are rapidly scaled up and replicated around the world.

90% of the world's population – approximately 6.8 billion people – live in places where the air they breathe is damaging their health. Outdoor air pollution is responsible for 4.2 million deaths worldwide – more than from malaria, TB and HIV/AIDS combined. The causes of climate change are often the same as the causes of air pollution, so tackling air pollution will not just save lives, but can also inject urgency into the climate change agenda. Improving air quality is a win for our planet, as well as its population.

We believe in a world where everyone breathes clean air.

We are a new organisation that is clear on what we offer and what we expect from everyone in the team.

We offer the opportunity to be at the heart of efforts to reduce air pollution across the globe, working with an exceptionally high calibre team. You would be part of shaping a growing and ambitious organisation, benefitting from our support and commitment to your learning and career development.

In turn everyone who works with us is expected to share our values – collaborative, dynamic and evidence-informed - and to do their utmost to deliver our strategic objectives according to their role. As we are growing rapidly, comfort with almost continuous change is vital as is the desire to learn, improve and grow with the organisation.

Further information is available on our website <https://www.cleanairfund.org/>

Job Description

Main purpose of the role

Reporting to the Strategic Partnerships and Communications Director, the Partnerships Manager, Development Agencies will manage the strategy, delivery and engagement with development agencies and other relevant international actors to strengthen funding commitments to clean air across the world.

CLEAN AIR FUND

The Partnerships Manager will co-ordinate Clean Air Fund's efforts to engage development agencies and international finance institutions, with a particular emphasis on the opportunity afforded by the upcoming COP 26, to secure funding for air quality, create best practice, share learnings, connect people, and scale up solutions to deliver clean air for all. The Partnerships Manager, Development Agencies will lead project teams across global functions in our matrixed structure.

Position Responsibilities

Strategy and planning

- Develop and manage the strategic plan for the Clean Air Fund's engagement with development agencies and development finance institutions, to reflect our overarching mission, theory of change and ambition to unlock significant new resources for securing clean air for all.
- Understand wider trends and maintain a power and policy analysis of the air quality arena; use this insight to contribute and shape how we work and how we advance shared strategic objectives with key agencies.
- Work with development agencies and other official donors to identify barriers to their prioritization of or scaling of work on air quality. Work with colleagues at the Clean Air Fund and partner foundations to develop plans to reduce and eliminate these barriers.
- With colleagues from across the Clean Air Fund, set out how the Clean Air Fund could deliver its advocacy, policy, research and campaigning objectives in collaboration with identified target agencies.

Partnership development and execution

- Seek opportunities to establish partnerships to advance shared objectives. Work with a network of development partners to identify and implement interventions, mechanisms and investments that will deliver clean air for all.
- Raise the profile of the Clean Air Fund as a trusted partner and source of information on air quality grant making for development agencies and other official donors.
- Attend key events on behalf of the Clean Air Fund and develop an effective and productive network across relevant sectors. Act as a spokesperson through traditional and digital media relations as appropriate. Be a visible and respected presence.
- Deliver well planned and well implemented advocacy towards key targets as per the strategic plan, and in collaboration with other colleagues.
- Ensure that the Executive Director, and other colleagues as necessary, are well briefed and engaging in a timely manner with key individuals.
- Be the facilitator, not the gatekeeper, of Clean Air Fund communications with development agencies and other relevant international actors.
- Lead partnership work to bring grantee and donor organisations into our engagement with development agencies.

Contribution to the team

- Contribute to the success of our Strategic Partnership and Communications team (including donor relations, communications, and corporate partnerships) and our Programmes team. This will include contributing to country / regional and thematic strategies as well as more tactical and practical support.
- Use good judgement to assess where to focus time and attention, manage risks and maximise opportunities.

The successful candidate will demonstrate the majority of the points below:

Experience and skills

- Proven track record of developing productive high-level relationships with development agencies.
- Relevant strategic partnership experience beyond funding, including but not limited to advocacy and policy engagement, public-private partnerships and coalition building.
- A track record of successfully influencing relevant stakeholders at a senior level with, for example, government development agencies and departments, OECD, World Bank and other development finance institutions.
- Experience of structuring and managing complex partnerships in a multi-organisation, international environment, with shared objectives, funding and monitoring of commitments.
- An excellent influencer and communicator who is at ease with shaping and influencing decisions on a global stage.
- Proven ability to communicate well to a range of audiences (politicians, academics etc) and formats (1:1, conference panels and presentations, working groups etc)
- Existing networks and proven successful partnerships with our target organisations in a relevant space is desirable.
- Experience of, and commitment to, tackling air pollution and climate change or public health and childhood development would be welcome.

Character

- A do-er. Dynamic, able to work at pace and respond to opportunities
- Happy to work autonomously and with an instinctive pragmatic and problem-solving approach
- Strong written and verbal communicator with the ability to adjust their style to changing contexts
- Collaborative with strong interpersonal skills, quick to build relationships
- A good judge of people and politically astute
- Thorough, with excellent attention to detail, supremely organised, as well as the ability to see the “big picture”

Further Information

- Based in London, with working from home flexibility
- Market competitive salary and benefits
- This is initially a fixed term contract until 1st December 2022, with the strong possibility to extend.
- This is a full-time position, or for an outstanding candidate could be considered at 0.8 FTE
- Candidates must be eligible to work in the UK; we will not be able to support work visa applications.

Applications close: 9am Monday 18th January

Interviews: First round Interviews will be held virtually in early February. Final interviews will take place, where possible and appropriate, in Central London in late February.



If you would like to apply for this exciting role, please include a cover letter with your CV and email your application to hr@cleanairfund.org. Your cover letter must include details relating to your eligibility to work in the UK. Please include in the subject line of your email the job you are applying for. If you have any questions regarding the application process, please email hr@cleanairfund.org.

Protecting your personal data is of the utmost importance to Clean Air Fund and we take this responsibility very seriously. Any information obtained is held and processed in accordance with the relevant data protection legislation. The data you provide us with is securely stored for the purposes of considering your suitability for the role you have expressed interest in.